

Quick Trial Balance Pro

Visual Trial Balance - Accounts Listing

The Visual Trial Balance is a spreadsheet view of your chart of accounts.

The purpose of this screen is to allow you to do a number of tasks using a "visual" approach. You can:

- Add or edit account details
- Enter or edit journal entries
- Switch from one book to another
- Filter accounts based a number of criteria
- See prior year data
- See comparative data

Sample Data File - 12/31/2013 - Visual Trial Balance

File Edit Help

Accounts Journal Entries Reset Print Home

1. Income Taxes (TX) Book Filter Account Name

Show comparative data? 12/31/2012 Filter accounts? Contains? Starts with?

Account #	Account Name	W/P Ref	Trial Balance	Journal Entries	Adj. Trial Balance	
101	Cash in Drawer	100	1,734.00	0.00	1,734.00	
102	MidCity Bank - 66378	101	23,824.81	0.00	23,824.81	
110	Inventory	200	108,857.31	-27,934.69	80,922.62	
120	Computers	301	5,458.92	0.00	5,458.92	
121	Computers - A/Depr	302	-4,908.72	-299.82	-5,208.54	
130	Furniture & Fixtures	303	43,623.65	0.00	43,623.65	
131	Furniture & Fixtures - A/Depr	304	-43,124.65	-642.65	-43,767.30	
205	Payroll Liabilities	401	0.00	0.00	0.00	
206	Sales Taxes Payable	402	58.76	58.76	117.52	
210	Note Payable - Pro-Ware, LLC	403	-520,731.14	0.00	-520,731.14	
301	Capital - JIF	501	289,469.28	0.00	289,469.28	
401	Sales	601	-170,178.44	-58.76	-170,237.20	
501	Purchases	701	171,657.38	27,934.69	199,592.07	
601	Bank Charges	702	23.04	0.00	23.04	
602	Insurance	703	1,889.00	0.00	1,889.00	
603	Maintenance & Cleaning	704	3,676.12	0.00	3,676.12	
604	Advertising	705	25.75	0.00	25.75	
605	Credit Card Merchant Fees	706	5,010.92	0.00	5,010.92	
606	Office Expenses	707	1,381.61	0.00	1,381.61	
607	Rent	708	60,851.06	0.00	60,851.06	
608	Repairs	709	146.07	0.00	146.07	
609	Telephone	710	1,092.45	0.00	1,092.45	
610	Travel & Conventions	711	12,229.85	0.00	12,229.85	
611	Depreciation	712	0.00	942.47	942.47	
612	Utilities	713	4,408.25	0.00	4,408.25	
615	Payroll	714	0.00	0.00	0.00	
616	Payroll Taxes	715	0.00	0.00	0.00	
617	Taxes & Licenses	716	335.36	0.00	335.36	
618	Professional Fees		0.00	0.00	0.00	
619	Supplies		0.00	0.00	0.00	
620	Security		2,063.69	0.00	2,063.69	
621	Internet Access		1,125.67	0.00	1,125.67	
32 of 32 accounts How To...?			- Profit / + Loss	95,737.78	28,818.40	124,556.18

Visual Trial Balance - Show Comparative Data

By marking the check box "Show comparative data?", you can see adjusted balances for the current year compared to those of the prior year. Differences in dollars and percentages is also shown.

Account #	Account Name	% Diff	+ Incr / - Decr	12/31/2012	12/31/2013	
101	Cash in Drawer	0.00	0.00	1,734.00	1,734.00	
102	MidCity Bank - 66378	-7.11	-1,823.84	25,648.65	23,824.81	
110	Inventory	-25.66	-27,934.69	108,857.31	80,922.62	
120	Computers	0.00	0.00	5,458.92	5,458.92	
121	Computers - A/Depr	-6.11	299.82	-4,908.72	-5,208.54	
130	Furniture & Fixtures	0.00	0.00	43,623.65	43,623.65	
131	Furniture & Fixtures - A/Depr	-1.49	642.65	-43,124.65	-43,767.30	
205	Payroll Liabilities	0.00	0.00	0.00	0.00	
206	Sales Taxes Payable	111.44	-1,144.82	-1,027.30	117.52	
210	Note Payable - Pro-Ware, LLC	-22.31	95,000.00	-425,731.14	-520,731.14	
301	Capital - JIF	-27.07	-61,666.10	227,803.18	289,469.28	
401	Sales	-149.23	101,933.08	-68,304.12	-170,237.20	
501	Purchases	497.34	166,178.60	33,413.47	199,592.07	
601	Bank Charges	-82.39	-107.83	130.87	23.04	
602	Insurance	49.54	625.81	1,263.19	1,889.00	
603	Maintenance & Cleaning	125.02	2,042.42	1,633.70	3,676.12	
604	Advertising	-99.76	-10,761.09	10,786.84	25.75	
605	Credit Card Merchant Fees	39.02	1,406.52	3,604.40	5,010.92	
606	Office Expenses	-28.83	-559.74	1,941.35	1,381.61	
607	Rent	49.76	20,218.32	40,632.74	60,851.06	
608	Repairs	-88.63	-1,139.01	1,285.08	146.07	
609	Telephone	-49.24	-1,059.56	2,152.01	1,092.45	
610	Travel & Conventions	81.99	5,509.93	6,719.92	12,229.85	
611	Depreciation	-94.66	-16,703.32	17,645.79	942.47	
612	Utilities	0.63	27.51	4,380.74	4,408.25	
615	Payroll	0.00	0.00	0.00	0.00	
616	Payroll Taxes	0.00	0.00	0.00	0.00	
617	Taxes & Licenses	-44.84	-272.66	608.02	335.36	
618	Professional Fees	-100.00	-922.10	922.10	0.00	
619	Supplies	-100.00	-2,850.00	2,850.00	0.00	
620	Security	0.00	-2,063.69	0.00	2,063.69	
621	Internet Access	0.00	-1,125.67	0.00	1,125.67	
			- Profit / + Loss	95,737.78	28,818.40	124,556.18

Visual Trial Balance - Options

By right-clicking on an account in the listing, you can select additional options from a popup menu.

These options are also available in the toolbar.

The screenshot shows the 'Visual Trial Balance' application window. The title bar reads 'Sample Data File - 12/31/2013 - Visual Trial Balance'. The menu bar includes 'File', 'Edit', and 'Help'. The toolbar contains icons for 'Accounts', 'Journal Entries', 'Reset', 'Print', and 'Home'. Below the toolbar, there are controls for 'Book' (set to '1. Income Taxes (TX)'), 'Filter' (set to 'Account Name'), 'Show comparative data?' (checked), 'Filter accounts?' (unchecked), and search criteria 'Contains?' (selected) and 'Starts with?' (unselected). The main area displays a table of accounts with columns for Account #, Account Name, W/P Ref, Trial Balance, Journal Entries, and Adj. Trial Balance. A context menu is open over account 121, listing options: View Account Details, Prior Year Comparisons, Add Account, Edit Account, Add Journal Entry, Edit Journal Entry, Journal Entry Generator, and Change Workpaper Reference Number. At the bottom, a summary row shows '32 of 32 accounts', a 'How To...?' link, '- Profit / + Loss', and totals for Trial Balance (95,737.78), Journal Entries (28,818.40), and Adj. Trial Balance (124,556.18).

Account #	Account Name	W/P Ref	Trial Balance	Journal Entries	Adj. Trial Balance
101	Cash in Drawer	100	1,734.00	0.00	1,734.00
102	MidCity Bank - 66378	101	23,824.81	0.00	23,824.81
110	Inventory	200	108,857.31	-27,934.69	80,922.62
120	Computers	301	5,458.92	0.00	5,458.92
121	Computers - A/Depn	302	-4,908.72	-299.82	-5,208.54
130	Furniture & Fixtur		43,623.65	0.00	43,623.65
131	Furniture & Fixtur		-43,124.65	-642.65	-43,767.30
205	Payroll Liabilities		0.00	0.00	0.00
206	Sales Taxes Payab		58.76	58.76	117.52
210	Note Payable - Pr		-520,731.14	0.00	-520,731.14
301	Capital - JIF		289,469.28	0.00	289,469.28
401	Sales		-170,178.44	-58.76	-170,237.20
501	Purchases		171,657.38	27,934.69	199,592.07
601	Bank Charges		23.04	0.00	23.04
602	Insurance		1,889.00	0.00	1,889.00
603	Maintenance & C		3,676.12	0.00	3,676.12
604	Advertising		25.75	0.00	25.75
605	Credit Card Merch		5,010.92	0.00	5,010.92
606	Office Expenses	707	1,381.61	0.00	1,381.61
607	Rent	708	60,851.06	0.00	60,851.06
608	Repairs	709	146.07	0.00	146.07
609	Telephone	710	1,092.45	0.00	1,092.45
610	Travel & Conventions	711	12,229.85	0.00	12,229.85
611	Depreciation	712	0.00	942.47	942.47
612	Utilities	713	4,408.25	0.00	4,408.25
615	Payroll	714	0.00	0.00	0.00
616	Payroll Taxes	715	0.00	0.00	0.00
617	Taxes & Licenses	716	335.36	0.00	335.36
618	Professional Fees		0.00	0.00	0.00
619	Supplies		0.00	0.00	0.00
620	Security		2,063.69	0.00	2,063.69
621	Internet Access		1,125.67	0.00	1,125.67
			95,737.78	28,818.40	124,556.18